



SJS AWARENESS UK
(Company Limited by Guarantee)

Annual Report & Accounts
For Year ended 30th November 2013

Company Registration Number: 07454096

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DIRECTORS' ANNUAL REPORT

For the year ended 30th November 2013

The directors have pleasure in presenting their report and the unaudited financial statements of the company for the year ended 30TH November 2013.

LEGAL AND ADMINISTRATIVE DETAILS

Company Name SJS Awareness UK Ltd

Registered Company Number 07454096

Registered Office and Business Address 16 Pickering Road,
Barking,
Essex,
IG11 8PG

Contact Number 02032882235 / 07507855558

Website www.sjsawareness.org.uk

Bankers Nationwide Building Society
Station Road
Barking
IG11 8DP

Directors

The Directors who served the company during the period are as follows:

| | |
|-------------------------|---------------------------|
| Ola Macauley | (Appointed 8-Feb-2013) |
| Robyn Moul | (Appointed 29-Jan-2013) |
| Elaine Maakah | (Appointed 16- Sep- 2013) |
| Thermutis Nadier Lawson | |
| Stuart Doyle | (Resigned) |
| Sampson Djima | (Resigned) |

Governance and Management

SJS Awareness UK is a registered, national non-profit making company Limited by guarantee formed in 2010. It is currently the largest group in the UK actively campaigning on behalf of people affected by Stevens - Johnson syndrome (SJS) and Toxic Epidermal Necrolysis (TEN). These are both severe forms of Adverse Drug Reactions which are classified as an auto-immune disease. The management committee is made up of SJS/TEN survivors, families of survivors and professionals who are committed to raising public and professional awareness of these rare but increasingly common and life-threatening conditions.

The company's governing document is its memorandum and articles of association and managed by the team of four Directors. Under the memorandum and articles of association, the company has the power to make any investment which the Directors see fit.

All Directors of SJS Awareness UK are currently appointed following an expression of interest and commitment to further the cause of the organisation.

Any Director providing professional services may receive reasonable and proper remuneration for those services.

AIMS AND OBJECTIVES

SJS Awareness UK's charitable objects are to:

Provide information and support for people affected by SJS/TEN.

The company aims to

- ✓ raise awareness,
- ✓ educate and empower the public and healthcare professionals
- ✓ support those affected

SUMMARY OF THE MAIN ACHIEVEMENTS DURING THE PERIOD

Our membership continued to grow to over 90 members with about 50 percent being survivors of SJS/TEN.

During this year, over 30 people benefited from our support services via email and telephone while many more SJS/TEN survivors have had the opportunity of meeting fellow survivors via our Facebook group. A few other enquirers were also referred to other service providers as appropriate.

In July, we managed to secure our new premises on an eighteen months contract with Starting Point which is part of the East Thames group. Starting Point provides hot desking facilities and start up support for social enterprises as well as Community and Voluntary organisations.

We also attended a Patient and Public Involvement meeting on Adverse Drug Reactions with a specific focus on SJS/TEN. This was organised by the Pharmacogenetic Research team at the University of Liverpool and this afforded SJS Awareness UK the opportunity to strengthen our ties with the team. This research team has also benefited from our referrals for the ongoing SJS/TEN research since 2011.

We are grateful for the ongoing support from The Wolfson Centre for Personalised Medicine headed by Professor Munir Pirmohamed who has agreed to be the Patron of SJS Awareness UK. The members of his team have been supporting us with the development of our patient information leaflets.

FINANCIAL REVIEW

The Directors (who are also the directors of SJS Awareness UK for the purposes of company law) are responsible for preparing the Directors Annual Report and the financial statements in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time, the financial position of the

charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006.

The Directors are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE COMPANY'S POLICY ON RESERVES

It is the policy of the company to maintain unrestricted reserves, which are the free reserves of the company, at a level of £1900 which equates to approximately four months operating costs. The Directors are working towards achieving this.

Signed on behalf of the company's Directors:

Signed
Thermutis Nadier Lawson
Director

Date: 30th November 2013

SJS Awareness UK

INCOME & EXPENDITURE ACCOUNT

For the year ended 30th November 2013

| Receipts | £ |
|-----------------------|--------------------|
| <i>Grants</i> | 0 |
| <i>Donations</i> | 1460 |
| <i>Memberships</i> | 0 |
| <i>Bank interest</i> | 0 |
| <i>Other receipts</i> | <u>87</u> |
| Total receipts | <u>1547</u> |

| Payments | |
|-------------------------|-------------------|
| Governance & Management | 10 |
| Operational Cost | 480 |
| Total Payments | <u>490</u> |

Net receipts/ (payments) 1057

Bank and cash at the start of the period £0

Bank and cash at the end of the period £1057

SJS Awareness UK

BALANCE SHEET

As at 30th November 2013

| | |
|--------------------------|--------------------|
| Cash assets | £ |
| Current account | 1072 |
| Deposit account | 125 |
| Total cash assets | <u>1197</u> |

Other assets

No assets purchased

Liabilities

Petty Cash (140)

Refund of £140 in Petty Cash due to a Director.

Net Cash Assets **£1057**

"The company is exempt from the requirements relating to preparing audited accounts in accordance with section 477 of the Companies Act 2006

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the

requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime."

These financial statements are accepted on behalf of the company by:

Signed
Ms Elaine Maakah, Director

Dated: 30th November 2013

SJS Awareness UK

NOTES TO THE ACCOUNTS

For the year ended 30th November 2013

1. Income & Expenditure Accounts

Income and **Expenditure** accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Grants & Donations

| | |
|-----------------------------------|--------------------|
| Grants and donations | £ |
| Brookstreet des Roches LLP | 140 |
| <i>Cherwell Laboratory</i> | 500 |
| <i>Center Parcs</i> | 500 |
| <i>Pam Fleming</i> | 100 |
| <i>Pam Paine</i> | 220 |
| <i>Other donations</i> | <u>87</u> |
| Total grants and donations | <u>1547</u> |

3. Director(s) remuneration

During this period, no director was paid for their services however; a total of £10 was reimbursed to one director for travel expenses incurred.